

**2015 HONDA KEY TO EXCELLENCE
FINANCIAL STATEMENT TRANSMISSION DEADLINES**

- Financial statement transmissions must be received by 7:00 PM PST on the Transmission Deadline date to receive points and to be included in all Business Management Composite Reports.
- Composite and Benchmark Reports for Dealers who transmit AFTER the Deadline will be updated the following month.
- Financial Statement Grading Reports are available on the INTERACTIVE NETWORK (iN). Please refer to the “Honda Key to Excellence Financial Statement Grading Report and Honda Accounting Managers Award Points Statement Availability Dates” document found on the iN under the Business Office tab / Key to Excellence Awards Program.
- To retransmit the current year-end financial statement, please refer to the “Recapturing Lost Points and/or Retransmitting” instructions found on the iN under the Business Office tab / Key to Excellence Awards Program. It is not necessary to contact us if you retransmit.

Financial Statement Month	Transmission Deadline (25 Points)	13th Month Hard Copy Receipt Date in Torrance, CA
December 2014	Tuesday January 20, 2015	Monday February 2, 2015
January 2015	Friday February 13, 2015	<p>Dealers are REQUIRED to submit their 13th month financial statement (if one is prepared) to:</p> <p>business_management@ahm.honda.com</p> <p align="center">OR</p> <p align="center">American Honda Motor Co., Inc. Auto Business Management 1919 Torrance Blvd. M/S 100-3E-8E Torrance, CA 90501</p> <p align="center">“13th MONTH” should be clearly indicated on the statement.</p>
February 2015	Friday March 13, 2015	
March 2015	Tuesday April 14, 2015	
April 2015	Thursday May 14, 2015	
May 2015	Friday June 12, 2015	
June 2015	Wednesday July 15, 2015	
July 2015	Friday August 14, 2015	
August 2015	Tuesday September 15, 2015	
September 2015	Wednesday October 14, 2015	
October 2015	Friday November 13, 2015	
November 2015	Friday December 11, 2015	
December 2015	Wednesday January 20, 2016	Monday February 1, 2016